

MINUTES
STILLWATER COUNTY LIBRARY BOARD OF TRUSTEES
Tuesday, March 8, 2022, 1:00 p.m. via Zoom
Stillwater County Library
27 N 4th St
Columbus, MT 59019

Welcome to Public and Public Comment: Public comments on matters within the Stillwater County Library Board of Trustees Jurisdiction pursuant to §2-3-103 MCA—Public comments will be accepted on any public matter that is not scheduled on the agenda. No action will be taken at this time. The meeting was called to order at 1:18 p.m.

Members Present: Linda Halstead-Acharya, Chair. Robyn Lamoreaux; Kathleen Ralph, Lynda Grande, and Joan Brownell were present from the Board. Jennifer Reed, Secretary was present.

1. Welcome new Trustee – Robyn Lamoreaux
2. Approval of Minutes – February 8, 2022 – Joan approved the minutes as amended. Kathleen seconded. Motion passed.
3. Communications
 - a. Pam Henley regarding the South Central Federation
 - b. Tyrel Hamilton – Department Head meeting scheduled 3/9/22. Jennifer was off, so she will meet with the Commissioners on 3/24/22 at 1:30.
 - c. Letter from Bear Moore commending the library staff.
4. Financial reports – No discussion.
5. Library Director's Report – See attached report. There were no applicants for the Art Committee. Joan suggested contacting local schools for rotating displays of student art. The policy for the art committee will remain; student art displays would fall under library programs.
6. Unfinished Business:
 - a. Foundation –
 - i. Update on Foundation Board Progress - Cheryl Anderson is enthusiastic about a foundation and has been meeting with relevant people gathering information (Billings Foundation Board member, CPA, potential candidates).
7. New and Miscellaneous business:
 - a. Set Meeting Date/Time – Meetings will take place on the second Tuesday of the month at 5:00 p.m. for the remainder of the fiscal year.
 - b. Assistant Librarian Updated Job Description – Action item – Lynda moved to have the job description rewritten and to vote next month. Kathleen seconded. Motion passed.

- c. Staff Wage Increases – Action item – Kathleen moved to approve a 5.9% cost of living increase for all employees. Lynda seconded. Motion passed.
 - d. 2022-2023 Budget – Action item – Kathleen moved to table the vote on the budget until the April meeting. Lynda seconded. Motion passed.
- 8. Announcements
 - a. March 22, 2022, 4:00 South Central Federation meeting via Zoom
 - b. Monday, April 25th, 4:00 Trustee Interest Group meeting
- 9. Adjournment
- 10. Trustee Training Sharing

Next Meeting: April 12, 2022, 5:00 PM

To-Do's

- Jen to invite Cheryl Anderson to the next board meeting
- Jen to contact art teachers about a new program displaying student art on a rotating basis
- Jen to let Commissioner Hamilton know meetings have shifted to 5:00.
- Jen to reconfigure budget and email to board for review prior to April meeting.